

**Career Beacon  
PASSAIC COUNTY  
One Stop Career Center**

# APRIL

## 2010

**52 Church Street  
Paterson, NJ 07505  
973-340-3400  
2<sup>nd</sup> Floor - Room 202**

**Visit us on the Web: [www.pcwdc.org](http://www.pcwdc.org)**

**If you missed or arrived late to any workshop, please call 973-340-3400 ext. 7200 to reschedule your workshop appointment. Due to limited parking arrive in Paterson early for workshop attendance.**

Monday	Tuesday	Wednesday	Thursday	Friday
Please call <b>973-340-3400 ext. 7200</b> to schedule an appointment to attend desired workshop.			<u>1</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>2</u> <b>Holiday</b> <i>Holiday</i>
<u>5</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>6</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>7</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>8</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>9</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>12</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>13</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>14</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>15</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>16</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>19</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>20</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>21</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>22</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>23</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>26</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>27</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>28</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>29</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>30</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM

**Career Beacon  
PASSAIC COUNTY  
One Stop Career Center**

**MAY  
2010**

**52 Church Street  
Paterson, NJ 07505  
973-340-3400  
2<sup>nd</sup> Floor - Room 202**

**Visit us on the Web: [www.pcwdc.org](http://www.pcwdc.org)**

**If you missed or arrived late to any workshop, please call 973-340-3400 ext.7200 to reschedule your workshop appointment. Due to limited parking arrive in Paterson early for workshop attendance.**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<u>3</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>4</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>5</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>6</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>7</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>10</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>11</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>12</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>13</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>14</u> Computer Lab Time 9:00AM - 11:00AM
<u>17</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>18</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>19</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>20</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>21</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>24</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>25</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>26</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>27</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>28</u> Computer Lab Time 9:00AM - 11:00AM
<u>31</u> <b>Holiday</b>	<b>Please call 973-340-3400 ext. 7200 to schedule an appointment to attend desired workshops</b>			

**Career Beacon  
PASSAIC COUNTY  
One Stop Career Center**

**JUNE  
2010**

**52 Church Street  
Paterson, NJ 07505  
973-340-3400  
2<sup>nd</sup> Floor - Room 202**

**Visit us on the Web: [www.pcwdc.org](http://www.pcwdc.org)**

**If you missed or arrived late to any workshop, please call 973-340-3400 ext.7200 to reschedule your workshop appointment. Due to limited parking arrive in Paterson early for workshop attendance.**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<p>Please call 973-340-3400 ext. 7200 to schedule an appointment to attend desired workshops</p>	<p><u>1</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>2</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>3</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>4</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM</p>
<p><u>7</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>8</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>9</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>10</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>11</u> Computer Lab Time 9:00AM - 11:00AM</p>
<p><u>14</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>15</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>16</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>17</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>18</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM</p>
<p><u>21</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>22</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>23</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>24</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>25</u> Computer Lab Time 9:00AM - 11:00AM</p>
<p><u>28</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><u>29</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM</p>	<p><u>30</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM</p>	<p><b>Please call 973-340-3400 ext. 7200 to schedule an appointment to attend desired workshops</b></p>	

**Career Beacon  
PASSAIC COUNTY  
One Stop Career Center**

**JULY  
2010**

**52 Church Street  
Paterson, NJ 07505  
973-340-3400  
2<sup>nd</sup> Floor - Room 202**

**Visit us on the Web: [www.pcwdc.org](http://www.pcwdc.org)**

**If you missed or arrived late to any workshop, please call 973-340-3400 ext.7200 to reschedule your workshop appointment. Due to limited parking arrive in Paterson early for workshop attendance.**

Monday	Tuesday	Wednesday	Thursday	Friday
Please call <b>973-340-3400 ext. 7200</b> to schedule an appointment to attend desired workshops			<u>1</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>2</u> <b>NO SCHEDULED EVENTS</b>
<u>5</u> <b>Holiday</b>	<u>6</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>7</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>8</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>9</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>12</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>13</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>14</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>15</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>16</u> Computer Lab Time 9:00AM - 11:00AM
<u>19</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>20</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>21</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>22</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>23</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>26</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>27</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>28</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>29</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>30</u> Computer Lab Time 9:00AM - 11:00AM

**Career Beacon  
PASSAIC COUNTY  
One Stop Career Center**

# AUGUST

2010

**52 Church Street  
Paterson, NJ 07505  
973-340-3400  
2<sup>nd</sup> Floor - Room 202**

**Visit us on the Web: [www.pcwdc.org](http://www.pcwdc.org)**

**If you missed or arrived late to any workshop, please call 973-340-3400 ext.7200 to reschedule your workshop appointment. Due to limited parking arrive in Paterson early for workshop attendance.**

<b>Monday</b>	<b>Tuesday</b>	<b>Wednesday</b>	<b>Thursday</b>	<b>Friday</b>
<u>2</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>3</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>4</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>5</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>6</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>9</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>10</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>11</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>12</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>13</u> Computer Lab Time 9:00AM - 11:00AM
<u>16</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>17</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>18</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>19</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>20</u> Computer Lab Time 9:00AM - 11:00AM  Metrix Learning 1:30PM - 3:30PM
<u>23</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>24</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>25</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>26</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	<u>27</u> Computer Lab Time 9:00AM - 11:00AM
<u>30</u> Basic Computer Skills 8:45AM - 10:45AM Effective Job Search 11:00AM - 12:45PM Interviewing 1:30PM - 3:30PM	<u>31</u> Self Management Skills 8:45AM - 10:45AM Labor Market Research 11:00AM - 12:45PM Marketing Yourself 1:30PM - 3:30PM	Please call <b>973-340-3400 ext. 7200</b> to schedule an appointment to attend desired workshops		